

**Palm Springs Rental Agency:  
Minimum Items Required for your Rental Unit**

All the furnishings must be clean, comfortable, durable, and in good shape. No tears or stains on upholstery or drapes are acceptable. We rate our units from one to five stars. Units with better ratings get rented more often and for better rates. To warrant a high rating, the unit must not only be clean and comfortable, but also tastefully decorated. Most tenants prefer light and bright units. In addition to basic furniture the following list of items are required for seasonal rental units. Please keep in mind this is a minimum list, we may have forgotten some items, is subject to change, and larger quantities should be provided in larger units.

**Flatware:**

8 Matching Sharp Steak Knives  
4 Serving Spoons, Utility Fork,  
& 1 Set of Salad Tongs

**Misc. Kitchen Items:**

Measuring Cups  
Wire Whip  
Corkscrew  
Spatulas (non-Metal)  
Mixing Spoons (Plastic or  
Wood)  
Small & Large Set of Sharp

Knives

Grater

Peeler

Strainer & Colander

Juicer

Salt & Pepper Shakers

Canister Set (Optional)

Mixing Bowls

Water & Juice Pitchers

Tea Kettle & Tea Pot

Coasters

Ice Trays (especially if no auto  
ice-maker)

**Patio Furniture:**

2 Lounge Chairs (Condo)

4 Lounge Chairs (House)

Patio Table w/4 Chairs

Barbecue (If Gas—Sufficient  
Propane)

Barbecue Utensils (Tongs, Grill  
Scraper, & Metal Spatula)

**Basic Cleaning Supplies:**

Window Cleaner

Multi-Purpose Cleaner &

Sponges

Toilet Brush

Plunger

Laundry Soap

Glad Trash bags

Plastic & Aluminum paper

Coffee filters

Sugar /Salt

**Basic Tools:**

Hammer

Pliers

Screwdriver, Etc...

Step Stool

**Misc. Items:**

2 Dozen Hangers per Bedroom

Steam Iron & Full Size Ironing  
Board

Vacuum w/Extra Bags & Belts

Mop/Broom/Dustpan

Supply of Light Bulbs (Please no  
Single Phase Bulbs in 3-Way

Sockets)

Toilet Paper

Paper Towels

Smoke Detector Batteries 9V

Alarm clocks for each bedroom

Laundry basket

**Linens:**

Must be Labeled w/Unit #, and  
Neatly Folded in Linen Closet.

2 Sets of Matching Sheets and  
Pillowcases for Each Bed,

Including Hid-A-Beds.

2 Blankets for Each Bed (Not  
Including Comforter)

1 Additional Blanket for Master

1 Clean, Attractive Bedspread or  
Comforter (& Bed skirt) Per Bed

1 Clean Mattress Pad Per Bed

Plus One Extra Per Unit

2 Clean Pillows w/Zippered  
Covers for Each Bed

Larger Beds Require at Least 4  
Pillows

8 Large Matching Bath Towels,  
Hand Towels, & Wash cloths per

Bathroom (White is Preferred)

1 Bath Mat per Bathroom

2/Pool Towels per bedroom

**Kitchen Appliances:**

Toaster or Toaster Oven

Automatic Coffeemaker

w/Filters

Electric Can Opener

Blender

Kitchen Clock/Timer

Microwave

Electric Mixer

Food Processor (Optional)

**Complete Set of Cookware:**

1 Stove-Top Cooking:

1,2,&3 Quart Covered Pots

Large & Small Size Fry Pans

Large Stew Pot/Dutch Oven

Oven Cooking: Roasting Pans

Large and Small Covered

Casserole Dishes

Non-Stick Bakeware,

including:

Muffin Pan, cookie Sheet,

Cake Pans, & Loaf Pans

**Glasses and Cups:**

8 of Each: Matching Wine,

Water & Juice Glasses

Matching Plastic Cups for

Poolside

**Dishes:**

8 Place Settings of Matching

China or Ceramic Dishes

Matching Plastic Dishes for

Poolside

6 Additional Bowls (Cereal

Type)

Large and Small Serving

Dishes & Platters

8 Matching Place Mats & 2

Tablecloths

4 Dish Towels

8 Place Settings of Matching,

Good Quality Stainless Steel

## **ALL UNITS MUST HAVE STANDARD CABLE**

### **Electrical Items:**

2 TV's minimum (1-bedroom)

3 TV's minimum (2-bedroom)

4 TV's minimum (3/4 bedroom)

5 TV's highly recommended for 4-bedroom's and up

HBO and Showtime recommended

### **UNITS MUST HAVE A DVD OR A VCR**

We recommend you purchase DVD/VCR Combination units.

2 VCR's minimum (1-bedroom)

3 VCR's minimum (2-bedroom)

4 VCR's minimum (3/4 bedroom)

2 DVD's minimum (1-bedroom)

3 DVD's minimum (2-bedroom)

4 DVD's minimum (3/4 bedroom)

These items are required and should be replaced as needed due to wear and tear because of normal use (including: mattress pads & pillows, blankets, comforters, towels, & sheets.) Please check the list carefully to make certain everything is in the unit. If something is missing from the required items, the office will purchase the items and deduct the cost plus a minimum \$18.00 charge for shopping and delivery from the owner's portion of the rent.

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SIGNATURE

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DATE